

**Board of Trustees
Mt. Pulaski Public Library District
Regular Meeting Agenda
Thursday, November 20, 2025 – 6:30 p.m.**

I. Preliminary Matters Call to order @ 6:33pm

II. Consent Agenda

- A. Monthly vendor accounts
- B. Summary of Monthly Check Register
- C. Treasurer's report

III. Action Agenda

A. Old Business

1. By-Laws - pick back up in Jan.
2. Bookkeeping

Motion to create a financial committee

MM: Susan Seconded: Charlene

- Volunteers: Michelle H and Amanda S.

3. Fundraising

- Research designs for bags
- Work with Heart of the Hill, NFP for fundraising
- Potentially using school or other businesses

4. Christmas Potluck

- Dec. 12 @ 6pm
- \$200 for food from the Market meat, cheese, fruit, veggie board, snacks & sweets (strawberry trifle)

B. New Business

1. Director's Report

- Michelle H. is working on getting the lot across the street re-zoned for taxes

2. Danner Trust

- Michelle F. to request a copy of original paperwork for the trust with a deadline of Dec. 31st.
- Michelle H. reach out to Sally Turner to look into representation, if needed

3. Sensor Lighting

- Might not be worth wild due to the location of the switches and possible safety hazards with lights going off.

4. Standards for Illinois Libraries (Programming, Safety and Emergency Preparedness, & Technology)

5. Other Discussion

- Director create reviews for staff and salaries are a collaboration from the board.

Closed meeting at 8:39pm

MM: Amanda S.

Seconded: Emily

IV. Executive Session

V. Announcements

A. Next Board Meeting: January 15th at 6:30 pm

VI. Adjournment